

ANNEX B: TECHNICAL OFFER FORM						
SRFP/HCR/RCSEE/2026/008						
ESTABLISHMENT OF A DATABASE AND SOFTWARE SOLUTION FOR RECORDING AND MONITORING THE INTEGRATION OF PERSONS GRANTED ASYLUM IN THE REPUBLIC OF SERBIA						
Supplier Name:						
Contact name:						
Contact phone number:						
Contact email address:						
Item	Criteria	Description	Detailed criterion	Pass/Fail	Documentation attached to your submission (Yes / No) and Additional comments from supplier	
0	Mandatory Criteria	a. Company registration certificate		Pass/Fail		
		b. Tax registration certificate		Pass/Fail		
		d. Signed UNHCR's General Conditions of Contracts for the Provision of Services – 2018		Pass/Fail		
Item	Criteria	Description	Score (%)	Score (%)		
1	Company Profile	Provide a detailed description of the company and its activities and specializations. This includes an overall description of the company's experience; the number of and description of similar projects successfully completed and description of similar projects currently underway; references from previous or current projects; as well as overall description of the organization's financial and managerial capacity.	40%	Description of the company's activities and specializations. Any information that will facilitate the evaluation of your company's substantive reliability, financial, and managerial capacity to provide the services	15%	
				Description of the company's experience in these services, including number of similar project successfully completed and/or currently ongoing/ similar project currently underway.	25%	
2	Understanding of the requirements for services, proposed approach, solutions, methodology and outputs	Provide a detailed proposal showing how the company shall fulfill the requirements as set out in the TOR; and compliance with the TOR	45%	Proposed methodology to fulfill the requirement as set out in the ToR.	30%	
				Compliance with the requirements stated in the TOR	15%	
				Project Workplan	5%	Proposed Project Timeline / Workplan
3	References	Reference	10%	References from previous or current projects	10%	
Total percentage =			100%			

Date: _____

Signature: _____

Name and position: _____

Official Stamp: _____